PLC Team Meeting Minutes

PLC:\_\_Foundations of Algebra & Algebra I \_\_\_\_\_ Date of Meeting:\_\_9/14/11\_\_\_\_\_

Chair:\_\_Kurt McKibben\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ Scribe:\_\_\_\_Ruth Ann Chan\_\_\_\_\_\_\_\_\_

I. Agenda Items accomplished during today's meeting:

Pacing, Assessments, Remediation. See minutes below for details.

TEAM’S SMART GOAL - Our goal is that by the end of the first nine weeks 100% of our students will be able to solve equations, solve and graph inequalities, solve proportions including proportion word problems, and use proportions to find missing sides in similar figures.

4 KEY QUESTIONS – to guide EVERYTHING we do

What is it we expect our students to learn? --- (Essential Learnings)  
 How will we know when they have learned it? --- (Assessments)  
 How will we respond when they don’t learn it? --- (Corrective Instruction)  
 How will we respond when they already know it? --- (Acceleration)

II. AFL Framework:

Examine Standards and Identify Essential Learnings

Unpack the Curriculum

Review / Develop Common Assessments and Establish SMART Goals

Plan and Deliver Instruction

Administer Assessments, Analyze Data, Begin Corrective Instruction

III. List of PLC team members:

Present Absent (only with Principal’s approval)

**Rick Privette Kelly Strickland**

**Kurt McKibben**

**Tom Hartenstein**

**Tami Reichert**

**Ruth Ann Chan**

**JulieLynn Austin**

IV. Minutes including questions for the Leadership Team can be attached or written on the back.

**Please see next page.**

A copy of this document should be sent to the Principal and Instructional Facilitator.

**Foundations of Algebra and Algebra 1 Repeaters**

**PLC Agenda**  **9/14/11**

Mr. Privette, Mr. Hartenstein, Mr. McKibben, Ms. Chan, Ms. Austin (Mrs. Strickland absent)

* Where is everyone at in relation to the pacing guides?

Variables and Real Numbers, Solving Equations, Solving and graphing Inequalities.

* How do you know that the students have learned the material?

Weekly Tests. After the Friday tests the students are to have each test corrected as part of their Monday homework and have their parents sign it as a weekly progress report.

* What do you do if the students do not understand?

Students are able to make corrections on each test as part of Monday’s homework. After parents have signed the test and the corrections are made they are allowed to be retested over the material missed to prove they now understand the material.

Students can come to room 238 at lunch and work with Mr. Hoyt or any Algebra 1 teacher.

Students can come after school to any Algebra teacher with questions.

Funding for Saturday Academy is pending. NHS tutors need to be confirmed. We may start a rotation of Algebra I teachers coming on Saturdays.

* Where do we want our students to go from here?

We are working on having student just think logically without being aided by a calculator so we can see their deficiencies. Most students are showing comprehension of the rationale to solving equations, but they are still lacking a true number sense when it comes to adding, subtracting, multiplying, and dividing integers.

From here we are hoping to spend extra time without a calculator will aid in the comprehension of proportions, similar figures, and functions.

* What are your smart goals?
  + Foundations

Our goal is that by the end of the first nine weeks 100% of our students will be able to solve equations, solve and graph inequalities, solve proportions including proportion word problems, and use proportions to find missing sides in similar figures (finish chapter 4). Second nine weeks should be spent on chapters 5 & 6 (linear equations). Spend about 6 weeks on chapter 6. We should all be on the same pacing each week. Last month should be focused on the EOC. Curriculum should completely be finished by May 1.

* What about the Algebra 1 Repeater classes?

Need to begin linear equations by the end of the week. Go slow and be thorough. Students should be able to do problems both forwards and backwards. Test problems should reflect this. Each teacher can write their own weekly tests, but we may give common unit tests (similar to last year’s mod exams, with multiple choice questions changed to free response so that we can see students’ understand and give better feedback).